

Minutes – City Academy Council

Version:	Final	
Date	13 March 2019	
Location:	City Academy	
Time:	5.30 pm	
Present:	Ruth Pickersgill (RP) Jon Angell (JA) Clare Colvin (CC) Alex Crook (AC) Dan Nicholls (DN) Claire Rodgers Ben Pearce (BP) Sherrie Eugene-Hart (SEH) Jendayi Serwah (JS)	Sponsor Academy Councillor (Chair) Principal Sponsor Academy Councillor Sponsor Academy Councillor Executive Principal Teacher Academy Councillor Student Advocate Academy Councillor Sponsor Academy Councillor Parent Academy Councillor
Attendees:	Ben Tucker (BT) Linda Corbidge (LC) Colleen Litchfield (CL) Ryan Murphy (RM) Nafeesa Malik (NM)	Senior Vice Principal Academy Council Clerk Vice Principal, Raising Attainment [Items 1-4] Humanities [Items 1 – 4] Science [Items 1 – 4]
Apologies:	Leon Tikly (LT) Peter Jeffries (PJ) Azmina Mitha (AM) Hanna Ahmed (HA)	Sponsor Academy Councillor Parent Academy Councillor Staff Academy Councillor Sponsor Academy Councillor
Absent:	-	

Minutes

Item	Description	Action
1	Introductions	
1.1	Welcome by RP.	
2	Declarations of Interest	
2.2	None.	
3	Minutes of Previous Meeting	
3.1	The minutes of the meeting held 16 January 2019 were agreed as accurate.	
4	KS3 Curriculum and Assessment (Humanities and Science KS3 and 4 Update)	
4.1	JA briefed Academy Councillors on the development of the CLF Progressive Curriculum for KS3 which began roll out from September 2016. (Slides attached to minutes). Academy Council asked how a diversity was represented in the curriculum. DN explained that the curriculum provided frames which individual teachers can build upon. CL said that at City Academy this came from teaching the principles and the inclusion of additional text with context relating to the students. Academy Councillors discussed the teaching of Black history,	

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	<p>emphasising the importance of providing a balanced world view. CAB is piloting the new One Bristol curriculum which will address this further. Discussion followed on the provision of diverse role model examples in the curriculum with external contributors coming into the Academy and Federation. <u>It was agreed that 'How diverse is the curriculum?' would be added to a list of 'watch points' on the learning walk visit pro forma.</u> DN commented on the importance of testing the curriculum over time and welcomed further discussion outside the meeting.</p>	CC
4.2	<p>CL briefed the meeting on KS3 assessment and data using Multiple Choice Questions (MCQs) and DOYA (Deepening; On Track; Yet to be on track; At an earlier stage) building on primary curriculum. There is now more coherence across the Federation as the curriculum has been rewritten based on mastery concept with 4 cycles of 8 weeks of teaching and reteach based on MCQ results. CAB teachers participated as 'curriculum creators' leading to a progressive curriculum including a sense of self and place in the world. JS asked about how community could be involved in reviewing curriculum in future. Academy Council were shown the level of detail teachers used to look at individual students and trends (using value added based on DOYA). Discussion followed on setting and whether movement was possible as KS2 results may not be a reliable baseline – <i>Academy Council were assured that students were assessed regularly and moved between groups.</i> It was noted that attainment mobility was more difficult for lower attainers. Data was the start of conversation re raising attainment with DOYA moderating the way forward.</p>	
4.3	<p>Humanities – RM outlined the KS4 P8 and 9-4 results and actions he had taken to address the issues within the department which had resulted from difficulties with staffing over the past few years. RM had created a 'team ethos' which was already showing an impact. There is a new structure with a Deputy for EAL and community languages and more sharing of good practice across subjects. Academy Council noted and asked about the SEND trail within the data, with the majority being in KS3. RM said he felt there is unidentified SEND in KS4 which is a legacy. He also highlighted SEND learning walks, book checks and sharing of strategies. Geography had received positive feedback from CLF reviews. History had already seeing a positive approach to GCSE using support from Bristol Cathedral Choir School TSA (Teaching School) through the SSIF project (audit and plans for teachers to address gaps in knowledge). RM said there is better group planning and collaboration Student voice - had indicated improvement. Staff Voice – well-being was now more positive as this had been a focus for improvement.</p>	
4.4	<p>Science – NM explained that the priority for Science had been improving teaching and learning using best practice from Maths (new marking policy from 2018). The current lesson sweeps showed a key area for improvement being strategies for SEND. There is more checking that red strategies are followed consistently There was focus on consistency in marking and feedback and on planning. Mock exams in Years 9, 10 and 11 were now helping with correct setting. Y11 have had a fragmented Science experience over the years. The Chair commented on the clear leadership, vision and planning, resulting in progression seen both in Humanities and Science.</p>	
4.5	<p>Academy Council discussed the team ethos and well-being of staff in the team. CL said that following a visit by 15 Teach First staff they had commented on the</p>	

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	<p>polite students and welcoming staff.</p> <p>AC asked if there were plans to deliver Triple Science – NM said that it was not appropriate for the current cohort but they hoped to deliver it in the future once the standard of Combined Science was improved.</p> <p>Academy Council discussed the morning meetings, noting that the meetings were prioritised for the subjects where students needed more time and support e.g. Humanities (not Eng, Maths and Science).</p>	
4.6	<p>Student Voice – The Chair referred to the student voice response to teaching and learning received, regarding students thinking they weren't receiving enough homework. RM explained the online learning programmes which were provided for Years 9, 10 and 11 with KS3 likely to be changing to online shortly. JA commented that they were currently working on the Homework Policy.</p> <p style="text-align: right;"><i>(CL, RM, NM left the meeting)</i></p>	
5	Matters Arising not dealt with elsewhere	
5.1	<p>Community Engagement Network – Academy Council discussed the circulated paper which summarised plans for an event. JS fed back comments; these were noted by the Chair. Following a discussion on the need for a Chair of the group, it was agreed that SE H or JS and Rob Mitchell should Co Chair the first community event. <u>JA would circulate a suggested date and time for the event (Post Meeting Note: date agreed 24 April 11.00 – 12.30)</u></p>	JA
5.2	<p>The Prevent Risk Assessment and Action Plan were circulated with meeting papers. <u>CC had attended training in Prevent training in January and offered support with a review of the actions.</u></p> <p><u>RP would discuss at her next Safeguarding meeting and update at next meeting.</u></p>	RP
5.3	<p>The Pupil Premium Report and Report on Funding Plans for 19/20 – BT briefed the meeting on the Pupil Premium Report and Report on Funding Plans for 19/20 which had been circulated. This has recently been updated in the light of discussions with the Link Councillor, CC.</p> <ul style="list-style-type: none"> Academy Council commented that the CIC PP money should also be referenced in the report. Academy Council commented on the Year 11 prediction of -0.11 for PP Progress 8. It was noted the picture would be clearer when mock results were back – taken forward to next meeting. 	
6	Academy Councillor Visit Reports and Review	
6.1	<p>Visit Reports from CC (Pupil Premium); RP (Safeguarding) and AC (English Reading) had been circulated and were noted by Academy Council.</p> <p style="text-align: right;"><i>(BP left the meeting)</i></p>	
6.2	<p>Actions from extra Academy Council meeting held 4 March to discuss visits by Academy Council were as follows:</p> <ul style="list-style-type: none"> <u>Every AC should undertake at least one visit a year to do a learning walk plus their link visits.</u> <u>CC has produced a visit pro forma with suggested questions specifically for councillor learning walks and will circulate</u> 	CC
7	CEIAG Statement and Plans for 2019/20	
7.1	<p>AC reported that the draft CEIAG Statement still required some tweaks. It will be published on the website shortly. Following a discussion regarding finding a business advisor from the local community to provide strategic support on</p>	

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	careers, it was agreed that AC would help produce a brief job description for an Enterprise Advisor. Academy Council requested that the draft statement be agreed with the Link Councillor (AC) and published straight away, with the final statement to be brought to the next meeting.	AC BT
8	Academy Council Report	
8.1	Academy Council Report had been circulated. Academy Council questioned: <ul style="list-style-type: none"> What the plans were for embedding the SEND strategies? BT advised that following an audit of staff, training had been provided on specific primary needs (e.g. autism). BT and the SENCO had already seen an impact of the training during focussed learning walks; picking up issues with staff where they were not meeting the needs of individual students. The next training focus was SEMH followed by a learning walk to look at implementation of strategies. How were SEND students represented in the higher rate of exclusions? JA responded that SEND students were not over represented in the data. Some students with yet to be identified needs may be spending too much time in Link; the Academy was in the process of collecting evidence for some EHCPs. Discussion followed on the long process to gain evidence and go through the process for new students who should have been identified in primary schools. Academy Council questioned the use of transition staff - JA commented on the strong transition staff at the academy. Academy Council requested a report and presentation at the next meeting on the rise in exclusions and an update on behaviour overall (including ethnicity information for the Link/managed transfers/alternative provision). 	Agenda
8.2	Safeguarding Termly Report and safeguarding visit notes – noted.	
8.3	Compliance, including policies: <ul style="list-style-type: none"> Academy Council noted the Admissions Policy 2020/21 which had been approved by the Board. JA reported that the LA had offered 299 places (20 extra places this time on last year) for Year 7 this year. 48 had been accepted which was much higher than last year. 	
10	Governance	
10.1	Membership – The Chair advised that Peter Jeffries had resigned due to work commitments. It was agreed that parent councillor elections should take place in September to include new Year 7 parents.	
11	Matters for the attention of the Board	
11.1	None.	
12	AOB	
12.1	Staffing update – JA advised that Aisha Thomas would be going on a 3 month secondment to the LA from 1 April to help a multi-agency project to prevent young people in the area getting into crime.	

The meeting closed at 7.35 pm

Next meetings: **29 April, 25 June** (all at 5.30 pm with 5.00 pre meet)